# Journal of Early Christian History

## GUIDELINES FOR CONTRIBUTIONS

Articles should be submitted to the Editor: chrisldw@gmail.com. Please submit the contribution in the electronic format indicated below. Articles will then be circulated for blind peer-review. Once the reviews have been returned, the author will be informed by the Editor whether the article has been accepted or not, and whether suggestions regarding changes to the article is necessary. Books and book reviews should be sent to the **Editor** – *JECH*, C.L. de Wet, Department of Biblical and Ancient Studies, PO Box 392, Unisa, 0003, Republic of South Africa.

## PEER-REVIEWING OF ARTICLES

All articles are peer-reviewed. Peer-reviewing is voluntary. Articles are reviewed according to the following criteria:

**1 Subject and Title**

1.1 The subject is relevant for the field of study covered by *JECH* [see Aims & Scope on the inside cover];

1.2 The title is appropriate and reflects the contents of the article.

**2 Argumentation and Design**

2.1 The study has a clearly formulated problem;

2.2 The argument and its presentation is coherent, logical and systematic;

2.3 A valid and clear methodology is present, with relevant research procedures and techniques;

2.4 Logical, valid and plausible conclusions are provided which are valuable for the field;

2.5 The language and style is of an acceptable academic standard;

2.6 The study contains little or no spelling, grammar or typing errors.

2.7 A short abstract is provided;

2.8 The style complies with that of *JECH*.

**3 Review of Literature and Use of Sources**

3.1 The sources used are of a good academic standard;

3.2 The sources are representative for the scope and subject of the study;

3.3 The sources are approached critically. The outcome could be that the article is accepted, rejected or sent back for revision (and possibly resubmission).

# STYLE FOLLOWED IN *JECH*

*JECH* follows the style found in the *SBL Handbook of Style* which is equivalent to the *Chicago Manual of Style*, using footnotes and the accompanying bibliography. Authors are also required to compile a list of books at the end of the article. Please do not use (author: date) references in the article. Articles not following this style will not be accepted for review purposes until the style has been amended.

# LAYOUT OF ARTICLE

(The Editor reserves the right to send an article back to the author if the requirements below are not met.)

**Basic layout**: Document in MS Word, A4, with margins: Left 3.17cm; Right 3.17cm; Top 2.54cm; Bottom 2.54cm; Spacing: Before 10pt; After 10pt; single line-spacing, justified, font in Times New Roman. For Hebrew and Greek, please use the Unicode font/characters in Times New Roman available in MS Word. *No other Greek, Hebrew fonts will be accepted.*

The following layout specifics are required:

**Title:** Times New Roman, bold, 20pt, center
**Name:** Bold, 14pt, small caps, center
**Affiliation:** Bold, 12pt small caps, center

*Please provide your biographical details (which will be printed in the back of the journal): Full names and surname; position held (professor etc...), department, faculty and institution; postal address and email address.*

**Keywords:** Please provide at least 5 keywords related to the article, 12pt.

**Abstract:** Bold, 12pt
**Abstract text:** 12pt
**Abstract heading and text:** Margins paragraph 1cm left and right.

**Contents of the text:** 12pt

Single quotations marks are used: '...'
Within a quotation double quotation marks are used: '... "…."…'.
Abbreviations must have full stops. Cf.; i.e.; etc.;
B.C.E. and C.E. are used.

**Headings:** (No more than 3 levels – number followed by a single tab – no indentation of paragraphs)

**1 HEADING** (Bold & all caps)
**1.1 Subheading** (Bold)
*1.1.1 Third level heading (Italics)*

Citations longer than two lines should be indented at left and right 1cm.

**Footnotes:** Times New Roman, 10pt, justified.

**Bibliography:** Times New Roman, 12pt, justified with a hanging indent with a tab setting of 1cm.